

Project Title HR Strategy			
Project Leader Jon Turner			
Sponsor: Jill Rothwell			
Spend to date: Consultation events incurred less than the £1000 estimate and were contained within current estimates			
<p>Progress to date: The initial project predicted that the Strategy would be presented to Cabinet in January 2004. However, the development of the Corporate Plan is critical to the development of the strategy, therefore the strategy could not be finalised until the initial draft was available and CMT subsequently agreed that the Strategy would be presented to Cabinet in March.</p> <p>The extension in time will also enable the initial results from the staff survey to be reflected in the strategy.</p> <p>The draft strategy is attached, a revised schedule is outlined below.</p>			
Remaining Action	Deadline	Who?	Who else involved
Draft considered by CMT	21 January	JT	CMT
Revise in light of comments from CMT and send to stakeholders (inc TU, Employee Support Groups and members) for comments and include on O&S agenda for 3 Feb and ECF agenda for 4 Feb	W/C 26 January for final comments by 9 February	YM	JT/MR Those people who attended focus groups
Commission design and plan design and printing schedule	End January	MR	YM
Meet with project group to review action plan	W/C 2 February	JT/MR	YM SC/ VY/BF/RB
Draft considered by O&S	3 February	JT	Cllr Dighe /O&S
Draft considered by ECF	4 February	JT	JR/ECF
Review in light of comments from stakeholders/O&S/ECF and prepare final draft for CMT on 18 Feb	13 February	JT/MR	YM/JT/JR
Feedback from consultation and final draft considered by	18 February	JT	CMT

CMT			
Agree communication strategy for the launch of the strategy	End February	JT/MR	YM/JR/ Directors
Revise in light of comments from CMT and prepare final Strategy & report for clearance by Leader / Portfolioholder	23 February	MR/JT	JR/YM
Formal clearance of report by Leader or Portfolioholder	26 February	JT	AB/Cllr Dighe
Report to Cabinet	16 March	JT	JR/Cabinet
Printing and advertising	From 22 March	MR	YM
Launch to staff	From 5 April	JT/MR	JM/JR/ Directors

Signed Project Leader Jon Turner	Date: 21 Jan 2004
Signed Sponsor	

Sponsor comments on progress
